

# **RULES OF TAURANGA MOANA OUTRIGGER CANOE CLUB INC**

## **1. General Rules**

- 1.1 All waka are for the use of financial members only.
- 1.2 W1 and W2 canoes are not available for hire
- 1.3 W6 canoes are available for hire at the discretion of the committee.
- 1.4 All members will observe the Operating Procedures, set out in Annexure A.
- 1.5 All members will observe those rules set out under the Maritime Transport Act 1994 and the Bay of Plenty Regional Council Navigation Safety ByLaw 2010 and further amendments to the Bylaw's as they become operative.
- 1.6 If any member fails to apply the club Operating Procedures the TMOCC Committee reserve the right to review and revoke the members use of the club key. Reinstatement of this use can only be reinstated following a committee meeting.
- 1.7 The member must notify immediately the Committee, in writing (by email) of any damage observed or caused by the member.
- 1.8 Club canoes are not to be used for shoreline surfing. The member accepts full cost of canoe replacement if any damage is incurred from shoreline surfing.

## **2. Transportation of Canoes**

- 2.1 Canoe must be transported by a financial club member. W6 canoes must be transported by a financial member experienced in towing long trailers with a vehicle certified for the towing weight. All vehicles transporting canoes must have current warrants and registration.

If you borrow club canoes they must be transported in the appropriate cradles (W1 / W2) and trailer (W6). All borrowed gear is your responsibility and if any damage occurs it is your responsibility to cover the cost of replacement / repair.

## **3. W1 and W2 Rules (Replacement Value \$5000 / \$8000)**

- 3.1 The member must be an "approved" W1 paddler before unaccompanied use of the canoe.
- 3.2 The member, if unapproved must be accompanied by an "approved" member in close proximity.
- 3.3 The member if unapproved, must have on board an approved member for captancy<sup>1</sup> of a W2 canoe.
- 3.4 The W1 and W2 are not approved for night paddling (30min after sunset)

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<sup>1</sup> Captancy refers to Maritime Law

#### **4. W6 Rules (Replacement Values \$16,000 plus extras)**

- 4.1 The crew must include an approved W6 steerer who must sit in seat 6 or if a trainee steerer is steering then must sit in seat 5 to assist or take control.
- 4.2 Night use of W6 approved only with lights and on training nights only

#### **5. Race Rules**

- 5.1 Race rules for each particular event apply.

#### **6. Miscellaneous**

- 6.1 Key shall be issued to approved members on request. The member shall not be permitted to copy the key for any reason or loan the key to any other person.
- 6.2 Nominated paddlers, and approved steerers will have keys.
- 6.3 The members shall pay a bond for the use of the key. Any replacement of the key will be at the members expense.

#### **7. Smoke, Alcohol and Drug Policy**

- 7.1 We have adopted a smoke free policy for the benefit of all members. There is no smoking allowed within the compound area or while using any of the club equipment.
- 7.2 Alcohol/Drugs and paddling don't mix. No alcohol or drugs are to be consumed within the compound, or prior to using any club equipment.

#### **Club Rules adopted at:**

Date of Annual General Meeting: 13 /03 /2016

Amended from Committee Meeting (26/6/16) *To remove requirement for signing of In and Out Book*

# Annexure A

## Operating Procedures for Canoe Use

### 1 BOOKING AND NOTIFICATIONS PROCEDURES:

- 1.1 All pre-bookings for waka will be observed.
- 1.2 Waka must be booked for racing for the entire duration of the event.
- 1.3 The paddlers are responsible for all equipment from pick up to return to compound following a racing event, remember to clean equipment and lash up the waka upon return to the shed.
- 1.4 All canoes must be booked on the calendar. Nominated TMOCC Officers will take bookings by either phone or email to the club. Early notification is required for long-term bookings, a minimum of 3 days prior to the booking.
- 1.5 Check bookings first if you are going to take it out on 'spur of moment' – then text to confirm use and confirmation of your safe return.
- 1.6 If a canoe is booked and not used after 30 minutes of booked time then it is deemed available and can be booked with a text message to the Bookings Number supplied at the shed.
- 1.7 If any member takes a canoe out without a booking or fail to notify of damage caused by the member the TMOCC Committee reserve the right to revoke the member's privilege and use of the shed key and this can only be reinstated following a committee meeting.
- 1.8 Record and notify TMOCC Officers immediately by email and /or phone so repairs can be undertaken.
- 1.9 All waka must be available for all Club team training times Monday to Friday inclusive 5.15pm - 7.30pm. W1 and W2 waka will not be available for an individual's private trainings at these times. Individual members wanting to train must do so outside of Club team training times.

### 2 CANOE USE

- 2.1 All canoes must be stopped at least 3 metres from the water's edge on return at the ramps. Paddlers can then get out on the jetty or in the water and push the canoes ashore, making sure that they do not come into contact with the concrete.

- 2.2 If in a W6 Canoe the No1 paddler should assist the steerer and loudly call out when nearing 3 metres.
- 2.3 Canoes must not be 'run ashore' on the beaches, but stopped before the shallows, pushed and then carried ashore.
- 2.4 All ruddered canoes must either be entered into the water at a depth of at least 750mm / 2'6" at the rudder before sitting on/ in, this is about top of thighs for an average height person or entered into the water backwards (rudder first) at the ramps or from shallow waters i.e. the beach.
- 2.5 Trolleys used for transporting canoes to the ramps must be locked up at the ramps.
- 2.6 Ruddered canoes are not for shallow waters so keep to the designated channels. You cannot take boats under jetties, wharves, walkways and **not in Port of Tauranga zones – keep 50 metres outside of crane zones**. If within this area you are personally liable for fines and costs of any damage resulting. Avoid fixtures – give them a safe berth.
- 2.7 Club canoes are not to be used for beach or shoreline surfing.
- 2.8 Right of Way
- Give way to wind-powered craft, sailboats, windsurfers, etc.
  - Stay to your right when approaching another vessel head on. (let them pass on your ama side)
  - Give way to vessels crossing your path from the right hand side.
  - Give way to ships over 50m in length in the harbour (Matakana ferry and bigger).
  - Do not underestimate the speed that ships travel at in the harbour.
  - Stay well clear of ships while they are loading, logs and containers have fallen during loading.
- 2.8 A pre-check must be made of the condition of the waka and equipment including:
- o Hull
  - o Bungs
  - o Lashings
  - o Rudder
  - o Tow Rope
  - o Lifejackets
  - o Bailers

Damage (this must be recorded/reported as soon as the damage occurs).

- 2.9 Tide and Weather conditions must be checked prior to launching and planning your paddle. The latest weather report is on the door of the coastguard station at the Sulphur Pt marina.

[http://www.metservice.co.nz/forecasts/print\\_friendly/coastal\\_plenty.asp](http://www.metservice.co.nz/forecasts/print_friendly/coastal_plenty.asp)

<http://www.port-tauranga.co.nz/Environment/Harbour-Conditions/>

<http://www.metservice.com/marine/tides/tauranga>

<http://www.metservice.com/marine/recreational-marine/bay-of-plenty>

- 2.10 The club operates a care of use workshop, for getting canoes in and out of the shed, onto trolleys, preparation before use and on return. All persons using canoes must attend this workshop before using canoes. They will then be signed off having attended. Refresher courses are held and members must attend to be able to continue using canoes. Maximum period between refresher courses 2 years.

### **3. W1 RULES (REPLACEMENT VALUE \$5000)**

- 3.1 The following equipment must be carried on board. The absence of a bailer or lifejackets will result in the automatic loss of the compound key and loss of use of the W1 until further notice.

- Bailer (tied to the waka)
- Lifejacket
- Spare Paddle
- Smoke flare (if you are going offshore).
- Sprayskirt (if you are going offshore or in rough conditions)
- Leash

- 3.2 You must be an approved W1 paddler before taking the canoe out by yourself.

- 3.3 If paddling alone you must take either a cell phone or VHF radio with you.

- 3.4 If you are going out by yourself let a friend/family member know where you are going and what time you are due back.

### **4. W2 RULES (REPLACEMENT VALUE \$8,000)**

- 4.1 **Weight limit of 180kg** on the **mauve/purple sit in's** and limited to harbour use and flat conditions.
- 4.2 The following equipment must be carried on board. The absence of a bailer or lifejackets will result in the automatic loss of the compound key and loss of use of the W2 until further notice
- 2x Bailer (tied to the waka)
  - 2x Lifejackets
  - Spare Paddle
  - Smoke flare (if you are going offshore).
  - Spray skirts must be used at all times (applies to sit in canoes).
- 4.3 In the case of W2s at least one of the group needs to be a club certified paddler actively supervising the group at all times. A trainee can paddle also, but at no time will there be two inexperienced paddlers on the W2.

## **5. W6 RULES (REPLACEMENT VALUES \$16,000 PLUS EXTRAS)**

- 5.1 The following equipment must be carried on board. The absence of a bailer or lifejackets will result in the revoking of the club key and loss of use until further notice
- 2x Bailer (tied to the waka)
  - 6x Lifejackets
  - 1x Spare steering paddle
  - 1x Spare paddle
  - Tow rope
  - Smoke flare (if you are going offshore).
  - Spray skirts must be used at all times when ocean going, ie out the entrance regardless of conditions and / or in the harbour depending on conditions.

## **6. CLEANING UP**

- 6.1 The waka must be washed down after every paddle to reduce deterioration of the hull, lashings, paddles, kiato's etc. Jackets and paddles also need to be washed down, especially the zips on the jackets.
- 6.2 Bung's must be opened after washing down of boats is completed and tightened/closed before every paddle to ensure the hull and ama are able to breathe and to avoid cracking of the hulls in hot weather.

6.3 All damage must be recorded and reported to the committee, so that repairs can be arranged.